

PENN/DELAWARE EXCHANGE PROGRAM

The Graduate Groups in Anthropology, Historic Preservation and History of Art at the University of Pennsylvania and the Departments of Art Conservation and Art History at the University of Delaware are participants in an Exchange Program. If you are currently in a degree program in one of these programs at one of these institutions and wish to study for a course or courses at the other, you should read the program description and complete the application as indicated. All approvals must be obtained one month before the beginning of classes at the host institution.

Please be aware the host institution may charge an application fee or fees for services that are not covered by tuition. It is your responsibility to meet these charges.

A. Complete all parts of the items on this page (questions 1-7). Please print or type all information.

1. **Name:** _____
 Last **First** **M.I.** **Student ID**
- Date of Birth:** _____ **Sex:** _____ **Country of Citizenship:** _____
- Visa Status:** _____ (Home Institution will continue to issue certificate of eligibility)

2. In your present program:

Degree sought: _____ **Term of initial registration:** (e.g., Fall 1991) _____

Expected completion date of degree: (e.g., May 1996) _____

3. **Course(s) you propose to take at the institution visited:**

	Penn	Delaware
4. Department or program: (use official title from graduate school catalogue)	_____	_____
5. Subfield, subject or area of concentration:	_____	_____

6. **Address to which bills or other information should be sent:**

Street, number, apt: _____

City: _____

State, Zip: _____

Telephone: _____

7. **Please attach a description of your proposed plan of study during the exchange and indicate why it is essential to your degree program.**

B. Provide the following information on the courses you wish to take (including dissertation research, if appropriate) at the institution to be visited. Enter information exactly as it appears in that institution's catalogue.

Term	Course Number and Full Title	Credits	Instructor
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C. **Sign** the following statement: I hereby petition to participate in the Exchange Program and to undertake the course of study outlined above. I agree to abide by the terms and conditions of this program as well as the regulations and procedures of both institutions. I understand that violation of any of the regulations can result in my suspension from the program. I authorize Penn or Delaware to send a transcript of my studies to my host institution, as appropriate.

Signature

Date

D. **Funds for support for the requested period of study are available, as follows:**

SOURCE: (e.g., University External, etc.) _____

TYPE: (e.g., Fellowship, Assistantship, Loans, etc.) _____

TUITION: (\$ Amount) _____

LIVING STIPEND: (\$ Amount) _____

E. Obtain the **signed approval** of the following individuals at one's home institution:

1. **Academic Advisor:**

Name

Signature

Date

2. **Chair of Graduate Group or Department:**

Name

Signature

Date

3. **Vice Provost for Graduation Education or Associate Provost for Graduate Studies:**

Name

Signature

Date

F. **The Chair of the Graduate Group or Department at the home institution will send the form to the Chair of the other institutions:**

G. **Approvals or other institution:**

1. **Instructor:**

Name

Signature

Date

2. **Department Chair:**

Name

Signature

Date